

# THE GROVE

Community Group, Inc., AAMC  
 An Associa Company  
 3901 Westerre Parkway, Suite 100,  
 Richmond, VA 23233  
 (804) 270-1800 (Office)

## Modification Committee Home Improvement Application

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: Home \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

CHECK BOX	TYPE REQUEST	REQUIRED ATTACHMENTS
	<b>HOUSE ADDITION</b>	1) Plans elevations of addition showing connection and architectural relationship to house. Identify exterior materials 2) Site pan showing addition location, main house, distances to property lines.
	<b>EXTERIOR MODIFICATION</b> (Changes in materials, ornamentation etc.)	1) Scale drawing of modification, or photograph, or catalogue information on product. Show where change will be made on house.
	<b>ACCESSORY BUILDING</b> (tool shed, workshop, garage, pool house, gazebo, etc.)	1) Plans and elevations of structure showing all architectural details. Identify exterior materials. 2) Site plan showing location relationship to main house, distances to property lines. 3) Project location is to be staked-out for site review by committee member.
	<b>PROPERTY IMPROVEMENT</b> (swimming pool, spa, patio or other pavement, etc.)	1) Plans of improvement. Identify exterior materials. 2) Catalogue information of purchased product (ex. spa.) 3) Site plan showing location relationship to main house, distances to property lines.
	<b>FENCE / WALL</b>	1) Elevation drawing of type of fence or wall, height, materials. 2) Site plan (Plat) showing location and extent.
	<b>COLOR CHANGE</b>	1) Paint chips or samples of finished product.
	<b>LANDSCAPING</b>	1) Landscape plan with new materials and sizes identified.

Brief description of changes being requested:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Has this request been approved by the Scotter Hills / Ridgemoor HOA? (Yes) or (No)

Signature: \_\_\_\_\_  
 Representative of the Scotter Hills / Ridgemoor HOA

Date: \_\_\_\_\_

### Office Use Only

Application: ( ) Approved as submitted ( ) Not Approved  
 ( ) Approved with limiting conditions (see memo) ( ) Preliminary Review

Signature: \_\_\_\_\_  
 Modification Committee

Date: \_\_\_\_\_

Approval is limited to design criteria established by the Modification Committee and should not be interpreted as approval of any variation from restrictions or conditions imposed on the property owner by Chesterfield County. Approval of siting does not necessarily imply compliance with County zoning requirements. All applicable County and State building codes must be strictly adhered to.