

BYLAWS
OF
THE GROVE HOMEOWNERS ASSOCIATION
TABLE OF CONTENTS

	PAGE
ARTICLE I	
<u>IDENTITY</u>	
A. Provisions of Declaration and Articles of Incorporation to Control.....	1
B. Defined Terms and Coverage.....	1
C. Office.....	3
ARTICLE II	
<u>THE ASSOCIATION</u>	
A. Qualification of Members.....	3
B. Powers of the Association.....	3
C. Annual Meetings.....	3
D. Special Meetings.....	4
E. Notice of Meetings.....	4
F. Adjournment of Meetings.....	4
G. Order of Business.....	5
H. Title to Lots.....	5
I. Proxies and Multiple Owner Voting.....	5
J. Voting.....	6
K. Quorum.....	6
L. Conduct of Meetings.....	6

ARTICLE III

BOARD OF DIRECTORS

A. Number and Qualification.....	6
B. Powers and Duties.....	6
C. Organizational Meeting.....	8
D. Regular Meetings.....	8
E. Special Meetings.....	8
F. Waiver of Notice.....	9
G. Quorum of Board.....	9
H. Compensation.....	9
I. Conduct of Meetings.....	9
J. Action Without Meeting.....	9
K. Vacancies.....	10
L. Liability of the Board, Officers, Members and Association.....	10
M. Common or Interested Members.....	10
N. Execution of Documents.....	11
O. Managing Agent.....	11
P. Removal.....	12

ARTICLE IV

OFFICERS

A. Number of Officers.....	12
B. President.....	12
C. Vice-President.....	12
D. Secretary.....	13
E. Treasurer.....	13
F. Compensation.....	13

	G. Vacancies.....	13
ARTICLE V	<u>ASSESSMENTS</u>	
	A. Assessments.....	13
	B. Further Provisions Concerning Payment of Common Expenses.....	14
	(a) Liability to Association Upon Resale.....	14
	(b) Rights to Association Assets upon Resale.....	14
	C. Collection of Assessments.....	14
	D. Statement of Common Expenses.....	14
	E. Maintenance, Repair, Replacement and Other Common Expenses.....	15
	(a) By the Association.....	15
	(b) By the Member.....	15
	(c) Manner of Repair and Replacement.....	15
	F. Additions, Alterations or Improvements by Members or the Association.....	15
ARTICLE VI	<u>RIGHTS OF FIRST MORTGAGES</u>	
	A. Notice of Default, Casualty or Condemnation.....	15
	B. No Right of First Refusal.....	16
	C. Foreclosure.....	16
	D. Mortgagee's Approvals.....	16
	E. Examination of Books and Records.....	17
	F. Payment of Taxes and Insurance.....	17

ARTICLE VII	<u>COMPLIANCE AND DEFAULT</u>	
	A. Relief:.....	17
	(a) Additional Liability:.....	17
	(b) Costs and Attorney's Fees.....	17
	(c) No Waiver of Rights.....	18
	(d) Abating and Enjoining Violations by Members.....	18
	(e) Legal Proceedings.....	18
	B. Lien for Assessments.....	18
	C. Supplemental Enforcement of the Lien.....	19
	D. Subordination and Mortgage Protection.....	19
ARTICLE VIII	<u>AMENDMENT TO BYLAWS</u>	
	A. Method of Amending.....	19
	B. Termination.....	20
ARTICLE IX	<u>MISCELLANEOUS</u>	
	A. Notices.....	21
	B. Captions.....	21
	C. Gender, Singular/Plural.....	22

BYLAWS
OF
THE GROVE HOMEOWNERS ASSOCIATION

ARTICLE I

IDENTITY

These are the Bylaws of The Grove Homeowners Association (the "Association"), which may, at the election of the members, be incorporated under the Laws of the Commonwealth of Virginia. The Association shall be organized for the purpose of operating and managing The Grove Subdivision, Chesterfield County, Virginia (hereinafter sometimes referred to as either "The Grove" or the "Subdivision").

Section A. Provisions of Declaration and Articles of Incorporation to Control. The provisions of these Bylaws are applicable to The Grove, and the terms and provisions hereof are expressly subject to those terms, definitions, provisions, conditions and authorizations contained in the Articles of Incorporation of the Association ("Articles"), if any such Articles are filed with the Virginia State Corporation Commission, and the Declaration of Covenants, Conditions and Restrictions of The Grove recorded in the Clerk's Office, Circuit Court, County of Chesterfield, Virginia in Deed Book ____, page ____, and all supplements and amendments thereto (the "Declaration"). The terms and provisions of the Articles, if any, and Declaration shall control wherever the same may be in conflict herewith.

Section B. Defined Terms and Coverage.

(a) Unless otherwise specifically defined in these Bylaws or the Declaration, the applicable terms herein shall be defined as follows:

"Area of Common Responsibility" shall have the meaning set forth in Section 1.02 of the Declaration.

"Additional Land" shall mean and refer to those tracts or parcels of land which may be subjected to the terms of the Declaration, pursuant to Article XIII thereof.

"Affiliate" shall mean a person or entity related to or affiliated with the Declarant and includes, but is not

limited to, a joint venture, partnership or corporation in which the Declarant or any of its members have an interest.

"Assessment" shall mean and refer to a Member's share of the Common Expenses from time to time assessed against a Member by the Association.

"Association" shall mean and refer to The Grove Homeowners Association, its successors and assigns.

"Board" shall mean and refer to the Board of Directors of the Association.

"Common Area" shall mean and refer to all real property and improvements which are owned by the Association and which are intended to be devoted to the common use and enjoyment of the Owners in accordance with the provisions of the Declaration.

"Common Expenses" shall mean the costs and expenses incurred by the Association and used (a) to promote the general appearance of the Subdivision and (b) for the improvement and maintenance of all Areas of Common Responsibility, specifically including costs and escrows in an amount satisfactory to the County of Chesterfield, Virginia, for the maintenance and repair of sidewalks and (c) for such other purposes as may be approved by the Board of Directors.

"Declaration" shall mean and refer to the Declaration of Covenants, Conditions and Restrictions of The Grove, as the same now exists or may be hereafter amended.

"Declarant" shall mean and refer to The Grove, L.P., a Virginia limited partnership, its successors and assigns.

"Lot" shall mean any residential lot shown on any recorded Subdivision Plat of the Subdivision.

"Member" shall mean and refer to all those Members who are members of the Association as provided in Article IV of the Declaration.

"Mortgage" shall mean and refer to any mortgage, deed of trust or similar instrument encumbering a Lot as security for the performance of any obligation.

"Occupant" shall mean and refer to any person, including, without limitation, any guest, invitee, tenant, lessee or family member of a Member, occupying or otherwise using or visiting a Lot.

"Owner" or "Lot Owner" shall mean and refer to the record owner, whether one or more persons or entities, of the fee simple title to any Lot, including contract sellers, but excluding any mortgagee or subsequent holder of a Mortgage, unless and until such mortgagee or holder of a Mortgage has acquired fee simple title pursuant to foreclosure or any proceeding in lieu of foreclosure.

"Subdivision Plat" shall mean and refer to any subdivision plat for the Subdivision recorded in the Clerk's Office of the Circuit Court of Chesterfield County, Virginia, together with any plat hereafter filed for record in connection with any subsection of Additional Land to the provisions of the Declaration.

"Subdivision" shall mean The Grove, as shown on the Subdivision Plat.

(b) Coverage. All present or future Owners and Occupants, their employees or agents, or any other person who might use the Association or any of the facilities thereof in any manner, are subject to all the terms and provisions of these Bylaws.

Section C. Office. The office of the Association shall be at the Subdivision, Chesterfield County, Virginia, or such other place as the Board of Directors shall designate from time to time.

ARTICLE II

THE ASSOCIATION

Section A. Qualification of Members. The qualification of members of the Association, the manner of their admission to membership and termination of such membership shall be as set forth in the Declaration. For all purposes having to do with the administration of the Property, the Association shall act as an agent for the members of the Association.

Section B. Powers of the Association. The Association shall have, in addition to those powers listed in the Articles, all of the powers reasonably necessary to implement and effectuate the rules and objectives set forth in the Declaration, these Bylaws and all other documents pertaining to the Association.

Section C. Annual Meetings. The annual meetings of the Association shall be held in the last calendar quarter of each year at such time as shall be determined by the Board. At such annual meetings, the Directors of the Association shall be

elected by ballot of the members in accordance with the requirements of Section J of this Article. Meetings of the Association shall be held on the premises of the Association, at the principal office of the Association, or at such other suitable place convenient to the members as may be designated by the Board.

Section D. Special Meetings.

(a) The President of the Association shall call a special meeting of the Association if so directed by resolution of the Board or upon a petition signed and presented to the Secretary by Members of not less than 25% of the Members of either the Class A or Class B membership. The notice of any Special Meeting shall state the time, place and purpose thereof. No business shall be transacted at a Special Meeting except as stated in the notice.

(b) Within thirty days after the earlier of (i) the date when seventy-five percent (75%) of the lots permitted by zoning approval for the Subdivision have certificates of occupancy issued for residences constructed thereon and have been conveyed to parties other than the Declarant or builders holding title solely for the purpose of construction and resale, (ii) December 31, 2008, or (iii) when Declarant, in its sole discretion, determines to withdraw from Class B membership in the Association, a Special Meeting of the Association shall be held at which all the Directors of the Association designated by the Declarant shall resign, and the Members, including the Declarant, if the Declarant owns one or more lots in the Property, shall thereupon elect successor Directors of the Association to act in the place and stead of those resigning. The Board shall consist of one class of Directors having not less than three nor more than five members, each elected to a one-year term of office.

Section E. Notice of Meetings. The Secretary shall mail to each Member a notice of each meeting of the Members at least ten but not more than sixty days prior to such meeting, except that notice of a Members' meeting to act on an amendment of the Articles, a plan of merger, a proposed sale of assets or the dissolution of the Association shall be given not less than 25 nor more than 60 days before the meeting. Such notice shall specify the place, day and time of the meeting, and in the case of a Special Meeting, the purpose or purposes for which the meeting is being called. The mailing of a notice of meeting in the manner provided in this Section and in Section A of Article IX of these Bylaws shall be considered proper service of notice.

Section F. Adjournment of Meetings. If at any meeting of the Association a quorum or the required percentage of attendance is not present, Members representing a majority of the total

voting interest present at such meeting in person or by proxy may adjourn the meeting to a time when a quorum of the required percentage of attendance is present.

Section G. Order of Business. The order of business at all meetings of the Association shall be as follows:

- (a) Roll Call and certifying of proxies.
- (b) Proof of Notice of Meeting.
- (c) Reading of minutes of preceding meeting.
- (d) Report of Board and Officers.
- (e) Reports of committees, if any.
- (f) Election or appointment of inspectors of election (when so required).
- (g) Election of Directors (when so required)
- (h) Unfinished business.
- (i) New Business.
- (j) Adjournment.

Section H. Title to Lots. The Association may acquire, hold and transfer full legal title to one or more Lots or the Common Area in its own name.

Section I. Proxies and Multiple Owner Voting. Votes may be cast in person or by proxy. No proxy shall be revocable except by actual notice to the person presiding over the meeting by any one or more of the Lot Owners that it be revoked. Any proxy shall be void if it is not dated, if it purports to be revocable without notice aforesaid, or if the signatures of any of those executing the same has not been witnessed by a person who shall sign his full name and address. The proxy of any person shall be void if not signed by a person having authority at the time of execution thereof to execute deeds on behalf of that person. Any proxy shall terminate automatically upon the adjournment of the first meeting held on or after the date of that proxy. In the instance where a lot is owned by more than one person, if one of the co-owners of the lot is present at an Association meeting, that person shall be entitled to cast the vote for that lot. If more than one of such persons is present, the vote appertaining to the subject lot shall be cast only in accordance with their unanimous agreement and such consent shall be conclusively presumed if any one of them purports to cast the vote

appertaining to the subject Lot without protest being made forthwith by any of the other co-owners to the person presiding at the meeting.

Section J. Voting. Voting at all meetings of the Association shall be on a one equal vote per Lot. The Members representing at least fifty percent of the total voting interest voting in person or by proxy at one time at a duly convened meeting at which a quorum is present are required to adopt decisions made at any meeting of the Association. No Member may vote at any meeting of the Association or be elected to serve as an Officer of the Association if said Member is delinquent in the payment of any Assessment.

Section K. Quorum. Except as otherwise provided in these Bylaws, the presence in person or by proxy of Members representing 25% percent of the Class A votes and all of the Class B votes shall constitute a quorum at all meetings of the Association.

Section L. Conduct of Meetings. The President shall preside over all meetings of the Association and the Secretary shall keep the minutes of the meeting and record in a minute book all resolutions adopted and all transactions occurring at the meeting. The then current edition of Robert's Rules of Order shall govern the conduct of all meetings of the Association when not in conflict with the Declaration or the Articles. All votes shall be tallied by Inspectors appointed by the President or other Officer presiding over the meeting.

ARTICLE III

BOARD OF DIRECTORS

Section A. Number and Qualification. The affairs of the Association shall be governed by the Board. The Board shall be composed of three to five persons, who shall be appointed by the Declarant so long as the Declarant is a Class B Member and thereafter Directors shall be elected by the members of the Association. During the times when it has the right to designate who the Directors will be, the Declarant shall have the right in its sole discretion to replace any Director or Directors and to designate their successors.

Section B. Powers and Duties. The Board shall have all of the power and duties necessary for the administration of the affairs of the Association and may do all such acts and things not prohibited by the Declaration or the Articles. The Board shall have the power from time to time to adopt any rules and regulations ("Rules and Regulations") deemed necessary for the benefit and enjoyment of the Property; provided, however, that

such Rules and Regulations shall not be in conflict with the Declaration or the Articles. The Board of Directors shall delegate to one of its members or to a person employed for such purpose the authority to act on behalf of the Board on such matters relating to the duties of the Managing Agent (as defined in Section O of this Article), which may arise between meetings of the Board of Directors as the Board of Directors deems appropriate. In addition to the duties imposed by these Bylaws or by any resolution of the Association that may hereafter be adopted, the Board of Directors, shall, on behalf of the Association:

(a) Prepare an annual budget, in which there shall be established the assessments of each Member for the Common Expenses; provided, however, the maximum annual assessment shall be limited as set forth in the Declaration.

(b) Make assessments against Members to defray the costs and expenses of the Association and to establish the means and methods of collecting such assessments from the Owners. The annual assessment against each Member for his proportionate share of the Common Expenses shall be payable on an annual basis when billed by the Board of Directors or the Managing Agent.

(c) Provide for the operation, care, upkeep and maintenance of all of the Areas of Common Responsibility (as defined in the Declaration) and services of the Association.

(d) Designate, hire and dismiss the professional management necessary for the maintenance, operation, repair and replacement of the Areas of Common Responsibility and provide services for the Association and, where appropriate, provide for the compensation of such personnel and for the purpose of equipment, supplies and material to be used by such personnel in the performance of their duties, which supplies and equipment shall be deemed part of the property owned by the Association.

(e) Collect the assessments against the Members, deposit the proceeds thereof in bank depositories designated by the Board and use the proceeds to carry out the administration and purposes of the Association.

(f) Pay all taxes, charges and assessments which are or may become liens against any part of the Association, other than individual lots and the appurtenances thereto, and assess the same against the members and their respective Lots subject to such liens.

(g) Make, or contract for the making of, repairs, and improvements to the Areas of Common Responsibility in accordance with these By-Laws, after damage or destruction by fire or other

casualty or as a result of condemnation or eminent domain proceedings.

(h) Enforce by legal means the provisions of the Declaration, the Articles these Bylaws, the Rules and Regulations, and act on behalf of the Members with respect to all matters arising out of any eminent domain proceedings.

(i) Pay the cost of all authorized services rendered to the Association and not billed to Members of individual Lots.

(j) Keep books with detailed accounts in chronological order of receipts and expenditures affecting the Property and the administration of the Association, specifying the expenses of maintenance and repair of the Areas of Common Responsibility and any other expenses incurred. Such books and vouchers accrediting the entries thereupon shall be available for examination by the Members, or their duly authorized agents or attorneys during general business hours on working days at the times and in the manner set and announced by the Board for the general knowledge of the Members. All books and records shall be kept in accordance with good and accepted accounting practices.

(k) If requested, notify all mortgagees of all or any Lots in the Property (the "Mortgagees") of any default hereunder by any Member subject to such Mortgage, in the event such default continues for a period exceeding sixty (60) days.

(l) Appoint members of the Architectural Control Committee after the approval of all plans and specifications for initial construction on all Lots or at such sooner time as Declarant relinquishes its right to appoint such members.

(m) Do such other things and acts not inconsistent with the Declaration or the Articles which the Board may be authorized to do by its own resolution.

Section C. Organizational Meeting. Within 30 days after the election of Directors in accordance with Article II, Section D(b) of these Bylaws, a meeting of the Board shall be held to elect officers of the Association.

Section D. Regular Meetings. Regular meetings of the Board shall be held at such time and place as shall be determined from time to time by a majority of the members of the Board, but such meetings shall be held at least once every three months during each fiscal year. Notice of regular meetings of the Board shall be given to each member of the Board by mail or telegraph or actual delivery at least five business days prior to the day named for such meeting.

Section E. Special Meetings. Special meetings of the Board may be called by the President on three business days notice to each member, given by mail or telegraph, or actual delivery, which shall state the time, place and purpose of the meeting. Special meetings of the Board shall be called by the President in like manner and on like notice on the written request of at least two members of the Board.

Section F. Waiver of Notice. Any member may at any time, in writing, waive notice of any meeting of the Board and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a member at any meeting of the Board, and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a member at any meeting of the Board shall constitute a waiver of notice by him of the time, place and purpose of such meeting, unless such member attends for the specific purpose of challenging such notice. If all members are present at any meeting of the Board, no notice shall be required and any business may be transacted at such meeting.

Section G. Quorum of Board. At all meetings of the Board a majority of the Board shall constitute a quorum for the transaction of business, and the votes of a majority of the Board present at a meeting at which a quorum is present shall constitute the decision of the Board. If at any meeting of the Board there shall be less than a quorum present, the meeting may be adjourned to a new time. At any such adjourned meeting at which a quorum is present, any business which might have been transacted at the meeting originally called may be transacted without further notice.

Section H. Compensation. No Director shall receive compensation for any service he may render to the Association. However, a Director may be reimbursed for his actual expenses incurred in the performance of his duties.

Section I. Conduct of Meetings. The President who shall be a Director shall preside over all meetings of the Board and the Secretary who may be but does not have to be a Director shall keep a minute book of the Board recording therein all resolutions adopted by the Board and a record of all transactions and proceedings occurring at such meetings. The then current edition of Robert's Rules of Order shall govern the conduct of the meetings of the Board when not in conflict with the Declaration or the Articles.

Section J. Action Without Meeting. Any action by the Board required or permitted to be taken at any meeting may be taken without a meeting if all of the members of the Board shall individually or collectively consent in writing to such action.

Any such written consent shall be filed with the minutes of the proceedings of the Board.

Section K. Vacancies. Vacancies in the Board may be filled by the remaining Directors selecting someone to serve until the next Annual Meeting. In the event of three or more vacancies on the Board, a special meeting of the Association shall be called by the President and the vacancies filled by an election for such purpose except that should any vacancy in the Board be created in any Directorship previously filled by any person designated and selected by the Declarant, such vacancy shall be filled by the Declarant designating and selecting, by written instrument delivered to any Officer of the Association, the successor Director to fill the vacated Directorship for the unexpired term thereof.

Section L. Liability of the Board, Officers, Members and Association. The Officers and members of the Board of the Association shall not be liable to the Association for any mistake of judgment caused by negligence or otherwise, except for their own individual willful misconduct or bad faith. The Association shall indemnify to the fullest extent permitted by law and as set forth in the Articles all Directors, Officers, employees, agents and other persons who may by law be indemnified.

Section M. Common or Interested Members. Each Officer of the Association shall exercise his powers and duties in good faith and with a view to the best interests of the Association. No contract or other transaction between the Association and any of its Members, or between the Association and any corporation, firm or association (including the Declarant) in which any of the Members of the Association are members or officers or are pecuniarily or otherwise interested, is either void or voidable because any such member is present at the meeting of the Board or any committee thereof which authorizes or approves the contract or transaction, or because his vote is counted for such purpose, if any of the conditions specified in any of the following subparagraphs exists:

(a) The fact of the common membership or interest is disclosed or known to the majority of the Board or noted in the minutes, and the Board authorizes, approves or ratifies such contract or transaction in good faith by a vote sufficient for the purpose; or

(b) The fact of the common membership or interest is disclosed or known to at least a majority of the Members, and the Members approve or ratify the contract or transaction in good faith by a vote sufficient for the purpose; or

(c) The contract or transaction is commercially reasonable to the Association at the time it is authorized, ratified, approved or executed.

Any common or interested members may be counted in determining the presence of a quorum of any meeting of the Board or committee thereof which authorizes, approves, or ratifies any contract or transaction, and may vote thereat to authorize or disallow any contract or transaction with like force and effect as if such member were not such member or officer of the Association or not so interested.

Section N. Execution of Documents. All agreements, contracts, deeds, leases, checks and other instruments of the Association for expenditures or obligations in excess of One Thousand Dollars shall be executed by any two persons designated by the Board. All such instruments for expenditures or obligations of One Thousand Dollars or less may be executed by any one person designated by the Board.

Section O. Managing Agent. The Board may employ for the Property a professional managing agent (the "Managing Agent"), at a compensation to be established by it. Any contract shall provide that the contract may be terminated with cause on not more than thirty (30) days' written notice and without cause or not more than ninety (90) days' written notice; and the contract must be terminable without payment of a termination fee.

(a) Requirements. The Managing Agent shall employ persons possessing a high level of competence in the technical skills necessary for proper management of the Subdivision. The Managing Agent must be able to advise the Board regarding the administrative operations of the Subdivision and may with the consent of the Board employ personnel expert in the areas of insurance, accounting and Subdivision regulations.

(b) Duties. The Managing Agent shall perform such duties and services as the Board shall authorize. The Board may delegate to the Managing Agent all of the powers granted to the Board by these Bylaws other than the powers set forth in paragraph (b) of Section B of this Article III and other than its power to make and amend any Rules and Regulations issued by the Board. The Managing Agent shall perform the obligations, duties and services relating to management of the Association, relating to the rights of Mortgagees and relating to the maintenance of reserve funds in compliance with the provisions of these Bylaws.

(c) Standards. The Board shall impose appropriate standards of performance upon the Managing Agent. Unless the Managing Agent is instructed otherwise by the Board:

(i) Cash accounts of the Association shall not be commingled with any other accounts except with the express permission of the Board;

(ii) No remuneration shall be accepted by the Managing Agent from vendors, independent contractors or others providing goods or services to the Association whether in the form of commissions, finders fees, service fees or otherwise;

(iii) Any discounts received shall benefit the Association; and

(iv) Any financial or other interest which the Managing Agent may have in any firm providing goods or services to the Association shall be disclosed promptly to the Board.

Section P. Removal. Any one or more of the members of the Board may be removed, either with or without cause, at any time by an affirmative vote of the majority of Members at any special meeting called for such purpose, or at any annual meeting; provided, however, that only the Declarant shall have the right to remove a Director appointed by it.

ARTICLE IV

OFFICERS

Section A. Number of Officers: The Officers of the Association shall be a President, who shall be a Director, a Vice-President, a Treasurer and a Secretary, all of whom shall be elected annually by the Board and who may be peremptorily removed, with or without cause, by a vote of the Directors at any meeting. Any person may hold two or more offices except that the President shall not also be Vice-President, Secretary or an Assistant Secretary. The Board shall, from time to time, elect such other Officers and designate their powers and duties as the Board shall find to be required to manage the affairs of the Association.

Section B. President. The President shall be the chief executive officer of the Association. He shall have all of the powers and duties which are usually vested in the office of the president of any association, including, but not limited to, the power to appoint committees from among the members from time to time, as he may, in his discretion, determine appropriate to assist in the conduct of the affairs of the Association.

Section C. Vice-President. The Vice-President shall, in the absence or disability of the President, exercise the powers and perform the duties of the President. He shall also generally

assist the President and exercise such other powers and perform such other duties as shall be prescribed by the Directors.

Section D. Secretary. The Secretary shall keep the minutes of all proceedings of the Directors and the Members. He shall attend to the giving and serving of all notices to the Members and Directors, and such other notices required by law. He shall have custody of the seal of the Association and affix the same to instruments requiring a seal when duly signed. He shall keep the records of the Association, except those of the Treasurer, and shall perform all other duties incident to the office of secretary of an association and as may be required by the Directors or the President.

Section E. Treasurer. The Treasurer shall have custody of all of the property of the Association, including funds, securities and evidences of indebtedness. He shall keep, or supervise the keeping of, the assessment rolls and accounts of the Members; he shall keep the books of the Association in accordance with good accounting practices; and he shall perform all other duties incident to the office of Treasurer.

Section F. Compensation. The compensation, if any, of all Officers and employees of the Association shall be fixed by the Directors. This provision shall not preclude the Board from employing a Director as an employee of the Association.

Section G. Vacancies. Vacancies in any office of the Association shall be filled by a vote of the majority of the Board of Directors at a special meeting held for such purpose promptly after the occurrence of such vacancy. Each person so elected shall be an Officer of the Association for the remainder of the term of the Officer being replaced and until a successor shall be elected at the next Annual Meeting of the Board.

ARTICLE V

ASSESSMENTS

Section A. Payment of Assessments. As more fully provided in the Declaration, each Member is obligated to pay to the Association annual and special assessments, together with interest thereon and costs of collection thereof (including reasonable attorneys' fees), all of which shall be secured by a continuing lien upon the lot against which the assessment is made. Any assessments which are not paid when due shall be delinquent. If the assessment is not paid within 30 days after the due date, the Board shall have the right to establish reasonable late charges, as set forth in the Declaration and the Association may bring an action at law against the Member personally obligated to pay the same or may foreclose the lien

against the Lot. No Member may waive or otherwise escape liability for the assessments provided for herein by abandonment of his Lot.

Section B. Further Provisions Concerning Payment of Common Expenses.

(a) Liability to Association upon Resale. Each Member shall pay the Common Expenses assessed by the Board pursuant to the provisions of Section A of this Article V. No Member may exempt himself from liability for his contribution toward Common Expenses by waiver of the use or enjoyment of any part of the Property or the Common Area or by abandonment of his Lot. No Member shall be liable for the payment of any part of the Common Expenses assessed against his Lot subsequent to the date of recordation of a conveyance by him in fee of such Lot. Prior to or at the time of any such conveyance all liens, unpaid charges and assessments shall be paid in full and discharged.

(b) Rights to Association Assets upon Resale. When an Owner ceases to be a Member of the Association by reason of his divestment of ownership of a Lot(s), by whatever means, the Association shall not be required to account to that Member for any share of the fund or assets of the Association since all monies which any Member has paid to the Association shall be an asset of the Association to be used in the operation and management of the Association.

Section C. Collection of Assessments. Any Assessment provided for herein, or a portion thereof, which is unpaid within thirty (30) days after the due date thereof, as established by the Board, shall become delinquent and shall continue as a charge and continuing lien on the land against which such Assessment was made and all improvements thereon. Any assessment, or installment thereof, not paid within thirty (30) days after the due date therefor shall accrue late charges as established by the Board and the Board shall have those remedies set forth in the Declaration. No Owner may waive or otherwise avoid liability for the Assessments provided herein by waiver of the use or enjoyment of any of the Common Area or by abandonment of his Lot.

Section D. Statement of Common Expenses; Disclosure Packet. If required by the Virginia Property Owner's Association Act (the "Act"), the Board shall promptly provide any Member, contract purchaser, or mortgagee of any Lot so requesting the same a disclosure packet in the form required by the Act, which shall include a written statement of all unpaid assessments for Common Expenses due from such Member. The Board may impose a reasonable charge for the preparation of such statement to cover the cost of preparation to the extent permitted by law. Such

statement may be signed by any officer or the Managing Agent of the Association.

Section E. Maintenance, Repair, Replacement and Other Common Expenses.

(a) By the Association. The Association shall own, operate, and maintain, without profit to itself and for the use in common of all Owners, and their families, and permitted guests, invitees and licensees, all Common Area and facilities and improvements developed thereon. Upon the conveyance of the title to the Common Area from the Declarant to the Association, the Association shall accept and hold title to the same.

(b) By the Member. No Member shall be responsible for the operation and maintenance of the Common Area except for expenses incurred by the Association due to the negligence or misuse of such areas by a Member or his guest.

(c) Manner of Repair and Replacement. All repairs and replacements to the Common Area shall be of quality workmanship and shall meet all provisions of the building codes used by the applicable jurisdiction. The method of approving payment vouchers for all repairs and replacements shall be determined by the Board.

Section F. Additions, Alterations or Improvements By Members or the Association. No Member or Association shall have the right at any time to make architectural, engineering, landscaping or decorative changes of any nature to any portion of the Common Area and the same shall be maintained in such a fashion to preserve the original architectural, engineering and decorative design in every aspect.

ARTICLE VI

RIGHTS OF FIRST MORTGAGEES

Anything contained in the Declaration or these Bylaws to the contrary notwithstanding and so long as there remains outstanding any Mortgage on any Lot or participating interest in such a Mortgage which was purchased by the Federal Home Loan Mortgage Corporation (FHLMC) or FNMA, the Declarant and the Association, for itself and each Lot Owner, hereby agree that the properties shall be bound by the following covenants, conditions and restrictions.

Section A. Notice of Default, Casualty or Condemnation. Upon request, a first Mortgagee of any Lot shall be entitled to timely written notice of:

(a) any condemnation or casualty loss that affects either a material portion of the Common Area or the Lot securing its Mortgage;

(b) any sixty (60) day delinquency in the payment of Assessments or charges owed by the Owner of the Lot on which it holds the Mortgage;

(c) a lapse, cancellation or material modification of any insurance policy or fidelity bond maintained by the Association;

(d) any proposed action that requires the consent of a specified percentage of eligible Mortgage holders.

Section B. No Right of First Refusal. Any first Mortgagee who comes into possession of a Lot pursuant to the remedies provided in the Mortgage, or foreclosure of the Mortgage, or deed (or assignment) in lieu of foreclosure, shall be exempt from any "right of first refusal."

Section C. Foreclosure. Any first Mortgagee who comes into possession of a Lot pursuant to the remedies provided in the Mortgage, foreclosure of a Mortgage, or deed (or assignment) in lieu of foreclosure, shall take the property free of any claims for unpaid Assessments or charges resulting from reallocation of such Assessments or charges to all Lots including the mortgaged Lot.

Section D. Mortgagee's Approvals. Without the written approval of seventy-five percent (75%) of the first Mortgagees (based upon one vote for each Mortgage) of each Lot, the Association shall not be entitled to:

(a) by act or omission seek to abandon, partition, subdivide, encumber, sell or transfer real estate or improvements thereon which are owned, directly or indirectly, by the Association; provided, however, that the granting of easements for public utilities or for other public purposes consistent with the intended use of the real estate shall not be deemed a transfer within the meaning of this clause;

(b) change the method of determining the obligations, Assessments, dues or other charges which may be levied against each Lot and the Owners;

(c) by act or omission change, waive or abandon any scheme of regulations, or enforcement thereof, pertaining to the architectural design;

(d) fail to maintain fire insurance with extended coverage on any insurable permanent structures or improvements erected on the Common Area in an amount not less than one hundred percent (100%) of the current replacement cost;

(e) apply the proceeds from such fire and hazard insurance for other than the repair, replacement or reconstruction of improvements and structures located on the Common Area.

Section E. Examination of Books and Records. Upon request first Mortgagees shall have the right to examine the books and records of the Association.

Section F. Payment of Taxes and Insurance. First Mortgagees may, jointly or singly, pay taxes or other charges which are in default and which may or have become a charge against the Common Area or any common property and may pay overdue premiums on the fire and hazard insurance policies for such property, or secure new insurance coverage on the lapse of such a policy, and first Mortgagees making such payments shall be owed immediate reimbursement therefor from the Association.

ARTICLE VII

COMPLIANCE AND DEFAULT

Section A. Relief. Each Member shall be governed by, and shall comply with, all of the terms of the Declaration, the Articles, these Bylaws and any Rules and Regulations set forth by the Board. Default by a Member shall entitle the Association, acting through the Board or through the Managing Agent, to the relief as set forth in the following paragraphs:

(a) Additional Liability. Each Member shall be liable for the expense of all maintenance, repair or replacement rendered necessary by his conscious act, neglect or carelessness or that of any member of his family or his employees, tenants, agents or licensees, but only to the extent that such expense is not covered by the proceeds of insurance carried by the Board. Such liability shall include any increase in casualty insurance rates occasioned by use, or misuse, of the Common Area. Nothing contained herein, however, shall be construed as modifying any waiver by any insurance company of its rights of subrogation.

(b) Costs and Attorney's Fees. In any proceedings arising out of any alleged default by a Member, the Association shall be entitled to recover the costs of such proceeding and such reasonable attorney's fees as may be determined by the court. If any unsuccessful action is brought against the

Declarant, for any reason whatsoever, the party so filing same must pay costs and attorneys fees incurred by the Declarant.

(c) No Waiver of Rights. The failure of the Declarant, the Association, the Board or of a Member to enforce any right, provisions, covenant or condition which may be granted by the Declaration or Bylaws shall not constitute a waiver of the right of the Declarant, the Association, the Board or the Member to enforce such right, provisions, covenant or condition in the future. All rights, remedies and privileges granted to the Association, the Board or any Member pursuant to any term, provision, covenant or condition of the Declaration or Bylaws shall be deemed to be cumulative and the exercise of any one or more thereof shall not be deemed to constitute an election of remedies, nor shall it preclude the party exercising the same from exercising such other privileges as may be granted to such party by the aforesaid documents or at law or in equity

(d) Abating and Enjoining Violations by Members. The violations of any of the Rules and Regulations adopted by the Board, the breach of any Bylaws contained herein or the breach of any provision of the Declaration, Bylaws, the Articles shall give the Board or its Managing Agent the right, in addition to any other rights set forth in these Bylaws to enjoin, abate or remedy by appropriate legal proceedings, either at law or in equity the continuance of any such breach.

(e) Legal Proceedings. Failure to comply with any of the terms of the Declaration, the Articles, these Bylaws and the Rules and Regulations shall be grounds for relief, including without limitation, an action to recover any sums due for money damages, injunctive relief, foreclosure of the lien for nonpayment of all assessments, any other relief provided for in these Bylaws or any combination thereof including reasonable attorneys fees, and any other relief afforded by a court of competent jurisdiction, all of which relief may be sought by the Association, the Board, the Managing Agent and, if appropriate, any aggrieved Member and shall not constitute an election of remedies.

Section B. Lien for Assessments.

(a) The total annual assessment of each Member for Common Expenses or any special assessment made pursuant to these Bylaws is hereby declared to be a lien filed against the Lot of such Member, which lien shall, with respect to annual assessments, be effective on the first day of each fiscal year of the Association, and, as to special assessments, on the first day of the next month which begins more than ten days after delivery to the Member of notice of such special assessment. The Board or the Managing Agent may file or record such other or further

notice of any such lien, or such other or further document, as may be desirable.

(b) If any Owner fails to pay any installment within thirty (30) days of its due date, the maturity of the remaining total of the unpaid installments of such assessments may be accelerated, at the option of the Board and the entire balance of the annual assessment may be declared due and payable in full by the service of notice to such effect upon the defaulting Member and his Mortgagee of this Lot by the Board or the Managing Agent.

(c) The lien for assessments may be enforced and foreclosed in the manner provided by the laws of the Commonwealth of Virginia by action in the name of the Board or the Managing Agent, acting on behalf of the Association.

(d) A suit to recover a money judgment for unpaid contributions may be maintained without foreclosing or waiving the lien securing the same, and a foreclosure may be maintained notwithstanding the pendency of any suit to recover a money judgment.

Section C. Subordination and Mortgagee Protection.

Notwithstanding any other provisions hereof to the contrary, the lien of any assessment levied pursuant to these By-laws upon any Lot (and any penalties, interest on assessments, late charges, attorneys fees, or the like) shall be subordinate to, and shall in no way affect the rights of a first Mortgagee so long as such Mortgage was made in good faith for value received; provided, however, that such subordination shall apply only to assessments which have become due and payable prior to a sale or transfer of such Lot pursuant to a decree of foreclosure, or any proceeding in lieu of foreclosure. Such sale or transfer shall not relieve the purchaser of the Lot at such sale from liability for any assessments thereafter becoming due, nor from the lien of any such subsequent assessments, which lien shall have the same effect and be enforced in the same manner as provided herein.

ARTICLE VIII

AMENDMENT TO BYLAWS

Section A. Method of Amending.

(a) Amendment. These Bylaws may be amended by a vote of the members at a duly called meeting of the Association at which a quorum is present and for which notice was given in accordance with the provisions of the Virginia Nonstock Corporation Law in effect at the time such notice was given. Such notice shall state the proposed amendments to these Bylaws

to be presented to the members for approval and shall contain the text of the amendments to be presented or a summary thereof. Any such amendment shall be deemed approved if two-thirds (2/3) of the votes cast by each class of Members voting in person or by proxy at such meeting are in favor of the proposed amendment. No amendment may remove, revoke, or modify any right or privilege of the Declarant without the written consent of the Declarant or the assignee of such right or privilege.

(b) No alteration, amendment or modification of the rights and privileges granted and reserved hereunder and under these Bylaws in favor of the Declarant shall be made without the written consent of the Declarant being first had and obtained.

Section B. Termination.

(a) Termination of the Association may be effected only by an affirmative vote of eighty percent (80%) of the Members and only after a termination agreement has been executed by such Members and recorded in the Clerk's Office, Circuit Court, Chesterfield County, Virginia. In addition to the foregoing, termination shall not be allowed unless seventy-five (75%) of the holders of all Mortgages that are liens on the Lots consent in the aforesaid termination agreement.

(b) In the event of termination, the Members shall own the Common Area as tenants in common in undivided shares with any holders of Mortgages on Lots having a lien on such undivided shares. Such undivided share of each Member shall be in the entire Common Area on an equal fractional basis with all other Members. So long as the tenancy in common lasts, each Member or his heirs, successors or assigns shall have an exclusive right of occupancy of the Common Area. All funds held by the Association including insurance proceeds, if any, shall be held for the Members in the same proportion as their former fractional interests. Any costs incurred by the Association in connection with the termination shall be considered an Association expense.

(c) Following termination, the property that was formerly the Common Area may be partitioned and sold upon the application of any Member. Following a termination if the Board determines by not less than a majority vote to accept an offer for the sale of the Common Area, each Member shall be bound to execute such deeds and other documents reasonably required to effect such sale at such times and in such form as the Board directs. In such event, any action for partition or other division of the Common Area shall be held in abeyance pending such sale, and upon the consummation thereof shall be discontinued by all parties thereto.

(d) The members of the Board acting collectively as agent for all Members, shall continue to have such powers as are granted in this Article VIII notwithstanding the fact that the Association itself may be dissolved upon termination.

ARTICLE IX

MISCELLANEOUS

Section A. Notices. All notices, demands, statements or other communications under these Bylaws shall be in writing and shall be deemed to have been duly given if delivered personally (a) if to a Member, at the address which Member shall designate in writing and file with the Secretary or, if no such address is designated, at the address of the Lot of such Member; or (b) if to the Association, the Board or to the Managing Agent, at the principal office of the Managing Agent or at such other address as shall be designated by notice in writing to the Members pursuant to this Section. If a Lot is owned by more than one person, each person who so designates an address in writing to the Secretary shall be entitled to receive all notice hereunder.

Section B. Captions. The captions used herein are inserted only as a matter of convenience and for reference, and in no way define, limit or describe the scope of these Bylaws or the intent of any provision thereof.

Section C. Gender, Singular/Plural. The use of the masculine gender in these Bylaws shall be deemed to include the feminine and neuter genders and the use of the singular shall be deemed to include the plural, and vice versa, whenever the context so required.

0467035:01

Bylaw Amendment
The Grove Homeowners Association
Approved at the 2010 Annual Meeting November 11, 2010

This Amendment to Bylaws of The Grove Homeowners Association, Inc. is made this 10 day of March, 2011.

WITNESSETH:

WHEREAS, pursuant to that certain Declaration dated October 30, 1998, and recorded in Deed Book 3414 at Page 530, among the land records of Chesterfield County, Virginia, all owners of property within The Grove Homeowners Subdivision, as the same is more particularly described in the said Declaration, are members of The Grove Homeowners Association, Inc (the "Association"); and,

WHEREAS, pursuant to Article VIII, Section A, (a) of the Bylaws of the Association, the Bylaws may be amended at a duly called meeting of the members at which a quorum is present, provided the amendment is approved by two-thirds or more of the votes cast on a proposed amendment; and,

WHEREAS, the Board of Directors of the Association determined that it was in the best interests of the Association to amend the Bylaws in the manner described below; and,

WHEREAS, at a duly called special meeting of the Association initially convened on May 12, 2010, at which a quorum of members was present, 438 of the votes cast on the question, the same constituting more than two-thirds of the votes cast, voted in favor of the amendment set forth below.

NOW, THEREFORE, Article III, Section A, of the Bylaws of the Association is deleted and the following Article III, Section A, is substituted in its place:

Section A. Number and Term: The affairs of the Association shall be governed by the Board of Directors. The Board of Directors shall be composed of five persons, who shall be members of the Association. Directors shall be elected for staggered, two-year terms. At the first Annual Meeting following the approval of this amendment, five persons shall be elected as Directors. The three persons elected with the greater number of votes shall be elected for a two-year terms and the two persons elected with the next

AMENDMENT BYLAWS OF THE GROVE HOMEOWNERS ASSOCIATION

THIS AMENDMENT, dated the xxth day of xxxx, xxxx by Grove Homeowners Association, Inc.;

WITNESSETH:

WHEREAS, the Property known as The Grove Homeowners Association, in Chesterfield County, Virginia is subject to the Bylaws as approved by the Board of Directors as the initial corporate Bylaws; and

WHEREAS, The Grove Homeowners Association is governed by The Grove Homeowners Association, Inc. as provided in its recorded documents; and

WHEREAS, The Grove Homeowners Association, Inc. has determined that it will be in the best interests of the residents if the above described Bylaws of The Grove Homeowners Association be modified as hereinafter provided; and

WHEREAS, at a special meeting on xxxx xx, xxxx called pursuant to timely notice, a legal quorum of members was present; and over two-thirds votes, x votes, were cast in favor of the amendment, as required to amend. There was x votes opposed;

NOW, THEREFORE, FURTHER WITNESSETH that in consideration for the benefits to be derived by the residents of The Grove Homeowners Association and the members of The Grove Homeowners Association, Inc., the aforescribed Bylaws of The Grove Homeowners Association, Inc. be further amended as follows:

Article III, Section A, of the Bylaws is amended as follows:

Section A. Number and Term: The affairs of the Association shall be governed by the Board. The Board shall be composed of five persons, who shall be members of the association. Directors of the Board shall be elected for two year terms with staggered elections of Directors. At the first Annual Meeting following the approval of this amendment, all five Directors will be elected. The three Directors with the greatest amount of votes will be elected for a two year term and the two directors with the least amount of votes will be elected for a one year term. Director positions up for election at all subsequent Annual Meetings will be elected for two year terms.

CERTIFICATION

I, the undersigned, do hereby certify:

THAT I am the duly elected and acting secretary of the Grove Homeowners Association, a Virginia corporation, and,

THAT the foregoing amendments constitute the amendment to the Bylaws of said Association, as duly adopted at a meeting of the membership thereof, held on the xxth day of xxxx, xxxx.

IN WITNESS WHEREOF, I have hereunto subscribed my name this _____ day of _____, xxxx